



# NANDINI NAGAR MAHAVIDYALAYA COLLEGE OF PHARMACY

Nawabganj Distt. Gonda (U.P.) - 271 303

Approved by A.I.C.T.E. & P.C.I. New Delhi,  
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Ref.No. nnmcop → DO / Circular / Acad. / July - 2022

Date ..... 26 / 07 / 2022

## Director office order

### ACADEMIC MEETING ON 27.07.2023, 2.00 P.M WITH DIRECTOR AT HIS CHAMBER

Dear colleagues,

Tomorrow (27.07.2023) by 2.00 p.m. there will be a brief academic meeting with the Director at his chamber. The following are the agenda of the meeting to be discussed and resolved.

**A, FACULTY SHALL HAVE TO COME WITH PRINTED COPIES OF THE**

**1. syllabus 2. list of experiments 3. your time table (personal) extracted from the time table of the forth coming session of D .Pharm and B .Pharm courses in the respective subjects allocated 4. A well planned lesson plan for theory and labs 5. Dept wise celebration list by HODs**

**B. THE TECHNICIANS AND STORE I .C. , HAVE TO APPEAR WITH PRINTED COPIES OF THE**

**1. final lab chemical indent [consolidated] and  
2. essential equipments/apparatus demanded by the 4 depts.**

**C. News bulletin editorial board shall enlighten me of the plan of action/the next course of action on giving birth to the first edition of NNM COP BULLETIN Possibly in the 1st week of the August 2023.**

**D, Any one of the office admin. (MR RAJESH OR/AND MR .NAKCHEED ) to be present in the meeting, librarian and comp. lab tech. are also expected to join**

**E. #Librarian and computer lab i.c., shall join the meeting too**

**\*AVOID AVAILING LEAVE TOMORROW**

Copy to

1. HODs
2. All teaching staff
3. Technicians
4. store i.c.,
5. office admin.

  
26/7/23

**DIRECTOR  
NNM COP**

**DIRECTOR  
NANDINI NAGAR MAHAVIDYALAYA  
COLLEGE OF PHARMACY  
NAWABGANJ, GONDA**